

Mayor and City Council Update November 30, 2018



To: Mayor and Council
From: Administration
CC: Department Heads

Administration

Added 2018 City Holiday

At the November 29th Committee of the Whole Meeting, the Mayor and City Council graciously approved the recommendation from staff for City offices to be closed on Monday, December 31, 2018 (New Year's Eve).

CDBG Coordinator

Administrative Services Coordinator, Elsa Thompson, attended the "CDBG Basics: Training for Practitioners" course in Framingham, Massachusetts in early November and we are proud to announce that she took and passed the 4 hour certification exam. Congratulations to her!

Library

Public Relations

The Library received a nice shout-out in the Winter 2018 issue of "My Vinings/Smyrna" magazine. Smyrna Youth Council President, Brendan Porter, stated that his favorite location in Smyrna is the Smyrna Public Library. It was a great profile of Brendan and included positive coverage of the new Youth Council.

Progress on RFID

The new security gates for the RFID system have been installed and the new software has been activated. Library staff has been trained to use the new system. Now the big task is to retrain customers to use the pads on the Self-Check machines instead of scanning each item.

Keep Smyrna Beautiful

Community Garden Lease

Renewals have gone out. Current lease holders will have until December 31st to renew their leases. All available plots, as of January 31st, will be opened to the public.

October Recycling Totals:

- 102,816 pounds of materials processed in October.
- 2,155 customers.
- Average pounds drop per customer: 47.7.
- Average pounds handled by staff (2.5): 41,126.

Year to Date Recycling Totals (since July 2018):

- 387,478 – pounds of material
- 8,525 customers
- Average pounds dropped off per customer: 45.45
- Average pounds handled by staff (2.5): 154,991.

Janet and Julie

Will be out town Tuesday, December 4th through Thursday, December 6th attending the Keep Georgia Beautiful Foundation Conference and Awards Luncheon; KSB will accept their 23rd State Award! Julie will be attending the New Executive Director Training.

Note: there are still a few bags of **Jonquil bulbs** left. They are \$15.00 each and should go in the ground soon.

Police Department

Total number of arrests:	33
Total number of citations issued:	178
Total number of calls for service:	1,197
Training:	180 Hours
Projects:	Working on State Certification.

Public Works

Building & Grounds

-Ben Hill Roofing Co., project 25% complete.

Windy Hill Road Blvd Project

Structures at addresses 925, 875 – notice to proceed with the demolition have been sent out. Structures at 659 and 669 – quotes for demolition have been sent out.

Paving Projects

Contractor working to uncover and adjust to grade manholes and valves due to paving; project, appx. 90% complete.

Storm Drain

Lake Court Park Storm Drain Rehab, project appx. 40% complete. Diversion pipe/ well point installed.

Water/ Sewer

Ardito Construction Co. has begun a water main installation; project completion (Phase 1) 30% complete.

Public Works Crews have begun CCTV and cleaning of Ward 2 Sanitary sewer system; project, appx. 80% complete.

Sidewalk Project

Public Works crews have begun the sidewalk project on Campbell Road; the sidewalk is to be replaced and widened from Atlanta Road to Nancy Circle. Both retaining walls, completed; installation of hand rails have begun. Tree removal, appx. 60% complete. Overall project, appx. 45% complete.

Public Works

Crews are inspecting and cleaning storm drains this week due to all of the rain.

Traffic Engineering

Traffic engineering has been working with Croy Engineering to evaluate and revise the timings for the traffic signal at Atlanta Road and Spring Road/ Concord Road. The revisions which mainly focused on left turn movements went to effect on Wednesday November 28th. The results have been positive, thus far. Traffic Engineering will continue to monitor the intersection with the hopes the changes will improve traffic flow.

Fire Department

Fire:	2
EMS Calls:	63
Other:	30
Total Calls:	95

Response

This past Tuesday, Smyrna Fire once again had the opportunity to deliver a very special guest to the Tree Lighting Ceremony. We are honored Santa would choose to make his appearance in a fire truck instead of his trusty sleigh.

Training

We would like to congratulate all five of our most recent recruits (See below). On Friday, November 30th, they will graduate recruit school and officially become Department rookies. Well done guys!



Station 2

We are happy to announce that the concrete has now been poured on new Fire Station 2. We are getting closer day by day!



Milestone Work Anniversaries



B-Shift Battalion Chief Stephen Westbrook
30 Years



A-Shift Lieutenant Todd Jones
20 Years

Community Development

Type	#	Estimated Cost of Construction	Location
Building New/Residential	1	\$266,600	1- Park Place
Building Remodel/Residential	5	\$403,100	1- Reroof 3- Remodel w/ Addition 1- Retaining Wall
Building Remodel/Commercial	-	-	-
Electrical	1	-	-
Plumbing	3	-	-
HVAC	6	-	-
Signs	-	-	-
Grading	-	-	-

WEEKLY INSPECTIONS:

Type	Number	# of Sites
All	49	32

- **POTENTIAL BUSINESS:**

- Staff discussed with Nam Dae Mun regarding Opportunity Zone Credits for her grocery store in Smyrna and referred her to Georgia Department of Community Affairs.

- **FILM PERMIT:**

- Staff discussed film permit inquiry with a Joseph Nixon Jr., Location Scout from Universal Television in reference to filming an episode of the show “Amazing Stories” in Smyrna.

NEW BUSINESSES

Name	Location	Home/Commercial	Description
JOE MORROW	1290 W SPRING ST	C	BARBER
POLISHED VA	3740 WALTON LN	H	OFFICE ADMIN
STYLING WITH MAUREEN WILLIAMS	512 BEECHAM DR	H	INTERNET PUBLISHING
KIRSTEN PROTONS MS,OTR/L	2694 HUGHES ST	H	MISC HEALTH PRACTISE
BEST REAL ESTATE ACADEMY	1004 MILL POND DR	H	REAL ESTATE RESID
TWISTED KITCHEN CATERING	1600 ROSWELL ST STE 12	C	PRIVATE CHEF/CATERING

Parks & Recreation

Open Positions:

Parks Crew Leader – We will begin the interview process on January 28th. We have 3 internal candidates that have applied and will be interviewed, as well as 2 external candidates.

Part Time Site Supervisors and Crew Worker – We currently have open part time positions at the Community Center and at Brawner Hall.

Coming Home for the Holidays

The event was a success, thanks to the hard work and joint effort of all parties involved. A special *thank you* goes out to each individual Park Maintenance Team Member. These men and women worked tirelessly through a record breaking 16 rain-filled November days with precipitation totals of almost 9 inches!



A special thanks also goes out to all of the singing groups and performers that add so much to this event each year. Last but not least, we would like to thank all of the volunteers that helped with crafts, and programming in the Community Center.

Winter Temps, Bring Winter Work

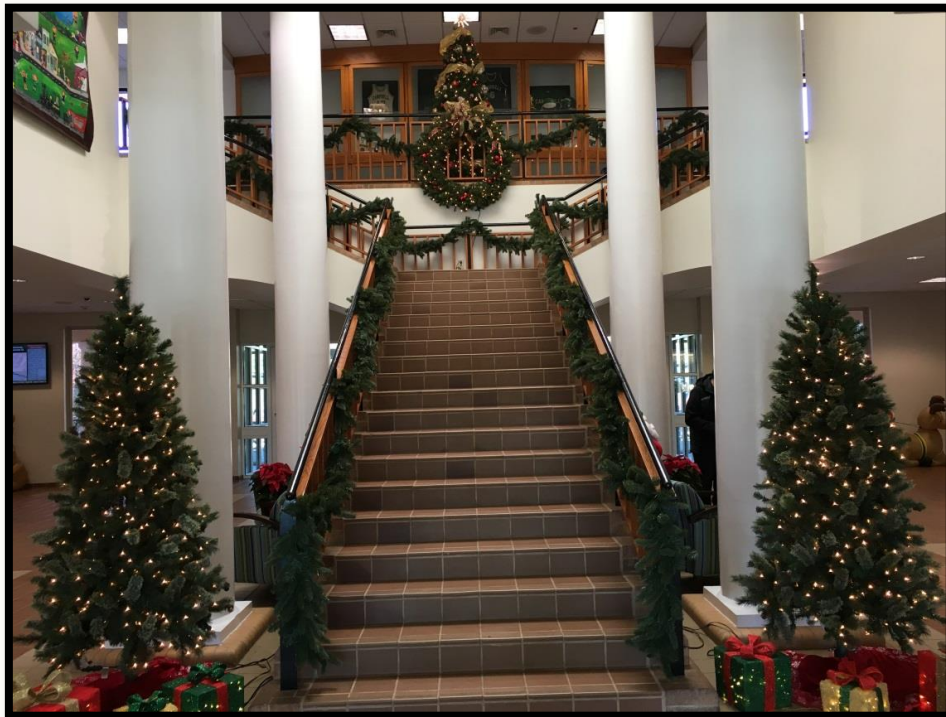
With the arrival of more frequent below freezing temperatures, come important maintenance tasks in the parks that require our attention. This past week our department has been out checking building heaters to make sure they are functioning correctly. This will help prevent water systems from freezing that would inevitably cause damage. Also this week we are beginning to “winterize” all of the fountain systems in the parks. This will consist of draining each system and sheltering them from the elements with covers.

Athletic Fields

Our crews completed the initial mowing of the over seeded rye grass ball fields, with our new specialized turf mowing equipment. We essentially had to double, and in some cases triple, cut areas to get to our desired height of cut. This is a shining example of the limitations of rotary mowers and we should expect a better product moving forward with our reel mowing units.



Community Center Decorated for the Holidays



Center Staff has turned the Community Center into a North Pole Annex and it looks awesome!

Nov 21 - Nov 28, 2018		Resident	Non Resident	City Function	Allied Groups (Pro Bono)	Programmed Activity	Independent Contractor
Community Center							
	Magnolia	1					
	Dogwood						
	Jonquil			1			
	Sunflower					3	
	Tulip	1	3				
	Azelea	1	1		1		
	Daisy					1	
	Lily						
	Orchid		2				
	Large Gym					2	
	Small Gym					1	
Wedding Gazebo							
Brawner Hall							
	Banquet Hall	1	1		1		
	Studio A		2				
	Studio B		1				
	Conference		2				
Taylor Brawner House							
Reed House			1				
Aunt Fanny's Cabin							
Tolleson Day Room							
Pavilions							
	Brinkley (2)						
	Chuck Camp						
	Church Street						
	Cobb (2)						
	Jonquil						
	Lake Court						
	Riverline (2)						
	Rose Garden (2)						
	Taylor Brawner (3)	1					
	Tolleson (2)						
	Whitfield						
Sports Fields							
	Brinkley						
	Chuck Camp					1	
	Jonquil						
	Riverline						
	Tolleson					2	
	Cobb						
	Ward						
	Total	5	13	1	2	10	